

Flexible Focus Fund Update

Presented By: Nicole Crosthwaite

General Flex Focus Information

- Five Grants: ESS, Preschool, Professional Development, Instructional Resources (Textbooks), and Safe Schools.
- Districts can move grant funds within four programs: ESS, Professional Development, Instructional Resources (Textbooks), and Safe Schools.
- Districts can not move funds from Preschool, however, funds may be moved into Preschool.
- The total amount of the allocation for the Flex Focus Funds must at all times match the allocation received by the district from the state. Award notifications that are posted to the web will have the total allocated amount as well as the breakdown for each grant.

New Language – 15FX

- Per HB235, districts may utilize Flex Focus Funds for operating expenses. The Kentucky Department of Education (KDE) has established a Fund 2 project 15FX (X represents the year) to use for operating expenses. Districts exercising this flexibility shall report to KDE on a quarterly basis the funds transferred into this project as follows:
 1. Once the need to transfer funds has been established at the district level, the transaction will be entered into MUNIS.
 2. Districts must budget these operating funds into the appropriate org and object codes to be used for accurate reporting. All codes are allowable.
 3. Districts would submit this project (15FX) in their quarterly CDIP submission.

Objectives

- KDE will not be looking for individual Flex Focus allocations on the quarterly reports, except for Preschool.
- We will total the budgeted revenue in the five Flex Focus Funds plus the 15FX operating expenses project to ensure all Flex Focus monies are being accounted for properly.
- At this time, KDE has to report details concerning the use of the operating expenses project to the Interim Joint Committee on Education (IJCE), so that is why the process is different for the 15FX project. The following questions must be answered: which districts used this option, how much was transferred from each grant and what were the funds spent on?

New Transferring Codes

- 5251 – Flex Focus Transfer from ESS
- 5252 – Flex Focus Transfer from Professional Development
- 5253 – Flex Focus Transfer from Instructional Resources
- 5254 – Flex Focus Transfer from Safe Schools
- 5261 – Flex Focus Transfer to Flex Focus Operational

ONLY USE WITH FLEX FOCUS OPERATIONAL ACTIVITY

Moving Between Flex Focus Projects

Budget Amendment

- Increase 220 3200 XXXX – (project getting more money)
- Decrease 220 3200 XXXX – (project losing money)
- Adjust appropriate expenditure codes to balance projects

Journal

- Debit 220 3200 XXXX – (project losing money)
- Credit 220 3200 XXXX – (project getting more money)
- Or just post revenue into the appropriate project as the funds are received

Example: Move \$9,000 from PD to Instructional Resources

Budget Amendment

- Increase 220 3200 160C – (project getting more money) IR
- Decrease 220 3200 140C – (project losing money) PD
- Increase 0122118 0644 160C – spend more – IR
- Decrease 0122053 0581 140C – spend less – PD

Journal

- Debit 220 3200 140C – (project losing money) PD
- Credit 220 3200 160C – (project getting more money) IR

Moving to Flex Operational Project (15FX)

Budget Amendment

- Increase 220 525X 15FX (object associated with source project)
- Decrease 220 5261 XXXX (project losing money)
- Adjust appropriate expenditure codes to balance projects

Journal

- Debit 220 5261 XXXX (project losing money)
- Credit 220 525X 15FX (object associated with source project)

Example: Move \$7,220.96 from PD to Operational Project

Budget Amendment

- Increase 220 5252 15FC (object associated with source project) OP
- Decrease 220 5261 140C (project losing money) PD
- Increase 0122031 0646 15FC (spend more) OP
- Decrease 0122053 0581 140C (spend less) PD

Journal

- Debit 220 5261 140C (project losing money) PD
- Credit 220 5252 15FC (object associated with source project) OP

Big Picture Example

Clark County has been awarded \$988,589 in Flex Focus Funds for 2015-16

- ESS – \$201,666
- Preschool – \$509,871
- Professional Development – \$75,904
- Instructional Resources – \$133,551
- Safe Schools - \$67,597

KDE wants to see \$988,589 budgeted in the Flex Focus projects for the year. This can include the operational project.

ESS Report

- Clark County's allocated amount for ESS is \$201,666.
- On this CDIP report, Clark County has budgeted \$189,886.
- That's a difference of \$11,780.
- Where did the difference go?

Clark Co School CDIP		
Project Number: 120C		
Description		Revised Budget
0110	Certified Permanent Salary	18,000
0610	General Supplies	171,886
3200	Restricted State Revenue	-189,886
	Total Revenues	-189,886
	Total Expenses	189,886

Preschool Report

- Clark County's allocated amount for Preschool is \$509,871.
- The budget and the allocation match.

Clark Co Schools CDIP		
Project Number: 135C		
Description		Revised Budget
0130	Classified Regular Salary	409,549
0221	Employer FICA Contribution	25,172
0222	Employer Medicare Contribution	5,887
0232	CERS Employer Contribution	69,263
3200	Restricted State Revenue	-509,871
	Total Revenues	-509,871
	Total Expenses	509,871

Professional Development Report

- Clark County's allocated amount for Professional Development is \$75,904.
- The budget on this CDIP report is \$59,683.04, which is a difference of \$16,220.96.
- Was the money transferred to another grant or to the operational expenditure project (15FC)?
- Because object code 5261 was used, some of the money (\$7,220.96) was transferred to the operational expenditure project.
- Where is the additional \$9,000?

Clark Co CDIP		
Project Number: 140C		
Description		Revised Budget
0338	Registration Fees	56,483.04
0580	Travel	3,200
3200	Restricted State Revenue	-66,904
5261	Flex Focus Transfer to Operational	7,220.96
	Total Revenues	-59,683.04
	Total Expenses	59,683.04

Operational Expenditure Report

- Since object code 5261 was used on the Professional Development report, we know we're going to have a 15FC report.
- The budget should match what was budgeted to object code 5261 on the Professional Development report.

Clark Co CDIP		
Project Number: 15FC		
Description		Revised Budget
0130	Classified Regular Salary	5,790.19
0221	Employer FICA Contribution	359.00
0222	Employer Medicare Contribution	83.96
0232	CERS Employer Contribution	987.81
5252	Flex Focus Transfer from PD	-7,220.96
	Total Revenues	-7,220.96
	Total Expenses	7,220.96

Instructional Resources Report

- Clark County's allocated amount for Instructional Resources is \$133,551.
- The budgeted amount on this CDIP report is \$154,331.
- That's a difference of \$20,780.
- The difference is made up of ESS (\$11,780) and Professional Development (\$9,000).
- No new codes were used to make these transfers. They should only be used when transferring money to the operational expenditure project.

Clark Co CDIP		
Project Number: 160C		
Description		Revised Budget
0644	Textbooks	154,331
3200	Revenue State Revenue	-154,331
	Total Revenues	-154,331
	Total Expenses	154,331

Safe Schools Report

- Clark County's allocated amount for Safe Schools is \$67,597.
- The allocation and budget match.

Clark Co CDIP		
Project Number: 168C		
Description		Revised Budget
0130	Classified Regular Salary	40,000
0650	Supplies - Tech Related	27,597
3200	Restricted State Revenue	-67,597
	Total Revenues	-67,597
	Total Expenses	67,597

Add Up All The Grants

Once you have your budgets ready for your Flex Focus Grants, you should add up each grant to see if it matches the total allocated amount. Clark County's total allocated amount is \$988,589.

ESS – \$189,886

Preschool – \$509,871

Professional Development – \$59,683.04

Operational Expenditure Project – \$7,220.96

Instructional Resources – \$154,331

Safe Schools - \$67,597

Funding Matrix and Flex Focus Documentation

- Below is a link to the webpage that has the funding matrix. I use this matrix to check the CDIP reports for unallowable codes. Please check for changes at the beginning of a new fiscal year. You should use the Non-Competitive State Matrix.
- This link also has the Flex Focus Documentation
- <http://education.ky.gov/districts/fin/Pages/State-Grants.aspx>

Contacts

Budget Questions

Nicole Crosthwaite – nicole.crosthwaite@education.ky.gov / 502-564-1979 ext. 4328

Karen Wirth – karen.wirth@education.ky.gov / 502-564-1979 ext. 4319

MUNIS Questions

Karen Conway – karen.conway@education.ky.gov / 502-564-3846 ext. 4435

Steve Lyles – steve.lyles@education.ky.gov / 502-564-3930 ext. 4416